



**Minutes**  
**SEARCH COMMITTEE**  
**Tuesday 29 November 2016, 9.15am**  
 Principal's Office

**Part 1**

**Present:** Pippa Goodwin      Governor  
 Gillian May                  Principal  
 John Petitt                  Vice-Chairman, Corporation  
 Tracy Reeve                Clerk to the Corporation

**1/16 Apologies**

There were no apologies.

**2/16 Notification of any other business Members may wish to raise**

There was no other business.

**3/16 Notification of interests Members declared relating to any item.**

No interests were declared.

**4/16 Minutes of the meeting held on 2 October 2015.**

The minutes were approved.

**5/16 Matters Arising**

• Minute 7/15: Councillor Carwyn Cox

The meeting noted that Councillor Cox had withdrawn his application to become a Governor at BCA due to pressure of RBWM and other work commitments; he believed he could not give the role the time it necessitated.

**Noted**

• Minute 8/15: Transparency of recruitment process

JP reaffirmed that the process of recruiting new governors at BCA should be more transparent and open. The meeting agreed that it would be down to the Search Committee to manage the appointment of any new applicants based on suitability.

***It was AGREED that in order to recruit governors with a strong financial background a targeted 'advert' for new governors should be placed on the BCA website.***

**6/16 Current Composition of the Corporation**

The Committee considered the current structure of the Corporation and the necessity to ensure a correct balance of membership. Succession planning for possible retirees was noted. The current skills base of the Corporation was also considered; it was agreed that there would be a need to recruit one or two new governors with a strong financial background - e.g. qualified accountants, banking – during the next 6 months. The meeting was reminded of the recent decision taken by the Corporation (5<sup>th</sup> October 2016) to increase the number of staff governors from 2 to 3.

**Noted**

**7/16 New Membership Proposals*****Dave Snowden***

After meeting with the candidate, the meeting discussed Dave Snowden (DS). It was agreed that his strong civil engineering background and recent entrepreneurial experience as the founder of a cider production company would complement the current skills set of the Corporation members. DS knew BCA well as he had rented premises on site for his business start-up project; it was noted that he would be leaving the BCA site in March to expand his cider production company. DS had already worked with Science staff at BCA to brief learners on the science behind cider production. He was also undertaking a project with the Art Department to give learners a 'real employer brief' to design a cider bottle label. It was agreed that when appointed DS would make an excellent link governor for Science, Early Years and Health & Social Care. The Principal asserted the value of DS's civil engineering background during the next few years when the College was possible moving forward into a development phase for campus infrastructure.

***It was AGREED that the Search Committee would recommend the appointment of Dave Snowden to the Corporation of BCA for a four-year term of office.***

**8/16 Any other business**

There was no other business. The meeting closed at 10.45am.

**9/16 Date of next meeting**

Date to be agreed in spring 2017.